



Pajarito Environmental Education Center Program Proposal Guidelines

We are seeking community members who would like to pass on their passion for nature to children or adults. You don't have to be a teacher. It just takes an interest in the natural, environmental, and earth sciences and an ability to have fun. Submit your idea by using this template. If you don't understand some parts, please contact us and we'll help. Once your program is accepted and scheduled we'll provide the support and publicity you'll need to get your program going. Stipends can be earned.

Print out and mail to: PEEC PO Box 547, Los Alamos, NM 87544, Att: New Programs.
Or e-mail form: Branden Willman-Kozimor - programs@PajaritoEEC.org
For information: PEEC at 662-0460

1. **Your name and contact information:** _____

2. **Program Title:** _____

3. **Schedule** (dates and time of day): _____

4. **Target Audience** (i.e., families, adults, children): _____

5. **Summary** (include location): _____

6. **Supplemental Materials You'll Need:** _____

7. **Data You'll Collect for a Post-program Evaluation Report to PEEC Board** (use PEEC's participant evaluation form, photos, numbers attended, testimonials) _____

8. **Anticipated Budget:** (Indicate whether you will volunteer your time or prefer to be paid; and cost of materials that you'll need to purchase.): _____

PEEC is in part made possible by the fees collected from participants in programs and will charge a reasonable fee for your program, unless there is an agreement otherwise.